

10 Steps on How To Support Your Child's Attendance

Here are a few reminders on how you, as parents / carers can help us to support your children with their attendance.

- Please take families' holiday during the school holidays. Holidays in term time will be submitted to Suffolk County Council for a fixed penalty notice (fine).
- Please call in or send a message before 8:50am if your child is not going to be at school. It saves us having to call you!
- If your child is regularly off due to illness, we will arrange a meeting with you to see how we can help.
- Please be aware that absence due to illness can be unauthorised if we suspect your child is well enough to come to school.
- If your child comes into school after 9:00am, the registers are closed and unfortunately this will count as 1 session of unauthorised absence.
- Too many unauthorised absences will result in a fine or a referral to our School Attendance Support Officer at Suffolk County Council.
- If your child has a medical appointment please give school a copy of the appointment, as we can then authorise the absence.
- If you know there is an unusual or unexpected reason for your child's absence, please talk to us ahead of time (if possible). We may agree to authorise the absence.
- 90%, or below, is poor attendance (but great in tests! 😊)
- Lastly, and maybe most importantly. If you or your child have any worries about what's happening or has happened in school, please get in touch and let us know. Remember, you can contact the class teacher and school office via Dojo. Please bring your child into school and talk to us about how we can help / support your child. Please do not give your child a day off, as we all know, any problems will just grow if they're not dealt with.

Thank you for your continued support.